



**School Bond Transparency Report Card
RUBRIC/LIST OF CRITERIA**

Section #1: Citizens Bond Oversight Committee (CBOC)		Yes/No
a)	Is there a link to the CBOC website on the District's Home Page?	
b)	Are the CBOC Bylaws available on the website?	
c)	Are all members of the CBOC and who they represent listed on the website?	
d)	Are CBOC vacancies and expected vacancies listed on the website?	
e)	Does the website include the agenda and minutes of the most recent meeting?	
f)	Has the CBOC held 4 or more meetings per year as recommended by the SDCTA?	
g)	Does the website include links to previous Annual Reports, Audits, and meeting minutes for at least the past 3 years or length of Bond if less than 3 years?	
h)	Does the website include information on how to contact the CBOC, as well as the name, telephone number, and email address of its District contact person?	

Section #2: Program Management		Yes/No
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a)	Is the full bond measure text included on the website?	
b)	Does the website include information on each project including a brief description, the status, and plan of action?	
c)	<p>Has the District conducted a “3rd Party Construction Program Performance Review” or an “Expanded Performance Audit” in the past 3 years?</p> <p>Note: This effort is meant to improve the Construction Program effectiveness and efficiency. The “Expanded Performance Audit” and “3rd Party Review” criteria can be found in the SDCTA Oversight Committee Best Practices.</p>	

Section #3: Financial Management		Yes/No
a)	Does the website include the current bond rating?	
b)	Does the website include a list of expenditures by project for all projects financed by the bond?	

Section #4: Annual Audit		Yes/No
a)	Is the current Annual Financial and Performance Audit available on the website?	
b)	Is there a response from the District on the CBOC website for any Audit “Findings” or “Recommendations”?	
c)	Is a member of the CBOC able to participate as an observer in the selection process for the Bond auditor?	

d)	Is a member of the CBOC able to provide input to the scope of the work for the annual audit?	
e)	Does the CBOC review the Bond Audit before it goes to the Governing Board?	

Section #5: Annual Report		Yes/No
a)	Is there a breakdown of how the budget was allocated for the past year in the Annual Report?	
b)	Is there an outline of the past year's accomplishments in the Annual Report?	
c)	Is the current status of the Bond Program outlined in the Annual Report?	
d)	Is the current year Annual Report available on the CBOC website?	
e)	Are current CBOC members listed in the Annual Report?	
f)	Is the contact information for the District CBOC representatives available in the Annual Report and on the website?	
g)	Is the CBOC District address, phone number, email address, and website listed in the Annual Report?	

Total Score: x/25